



EXHIBIT BOOTH & HOSPITALITY SUITE SCHEDULE 2019

EXHIBIT BOOTHS – Located in the Fred Farr Pavilion the booths will be very visible during the opening reception on Sunday and the poster sessions Monday – Thursday. You are welcome to be at your booth anytime in the evenings. There are hospitality suites located just above the booths in the buildings on the Fred Farr side of campus.

No security is provided.

Please see schedule below for move-in and move-out times as well as advertised booth hours that will be published in the program book. When it is quiet during sessions, we absolutely ENCOURAGE you to jump into the session rooms.

Sunday, April 7

8:00 am - 2:00 pm

Exhibit booth move-in; you must be completely installed by 2pm to allow for set-up of Welcome Reception

4:00 - 6:00 pm

Advertised booth attending hours for the Welcome Reception at the Exhibit Booths in the Fred Farr Pavilion (garage).

Monday - Thursday, April 8 - 11

1:00 - 5:00 pm

Advertised booth attending hours. There will be the most traffic during the 2:00 – 3:45 pm poster sessions. Booths are in the Fred Farr Pavilion (garage) along with the posters. **You are welcome to be at your booth anytime during the day Monday-Thursday.**

Thursday, April 11

4:00 – 6:00 pm

Booth move-out

HOSPITALITY SUITES – Please see schedule below for move-in and move-out times. ENC permits an open-door policy for suites throughout the week; however, no organized hospitality may be offered outside the following schedule.

Sunday, April 7

From 12:00 pm

Suite move-in and set-up (unless you have made other arrangements with Tricord and ENC Office)

Evening hours

Optional suite opening. Listed in program as “After 7:00 pm, Optional Hospitality Suite Openings”

Mon - Wed, April 8 - 10

Evening hours

Listed in printed program and website as “After 7:00 pm, Hospitality Suites”

Thursday, April 11

8 am – 12 noon

Suite Move-out (**unless you make arrangements for Friday move-out with Tricord and ENC Office**).

6:30 – 9:30 pm

Offsite Social Event

Evening hours

Optional suite opening. Listed in printed program and website as “After 9:00 pm, Optional Hospitality Suites”

Friday, April 12

8 am – 12 pm

Late move-out for companies that are open for hospitality on Thursday evening.

**If you will be open on Thursday evening and wish to move out on Friday, please alert the ENC Office and Tricord.