



EXHIBIT BOOTH & HOSPITALITY SUITE SCHEDULE 2020

EXHIBIT BOOTHS – Located in the foyer space just outside the session and poster rooms the booths will be very visible to attendees. The welcome reception will be set up around your booths. For Monday-Thursday traffic you will have maximal traffic during the morning coffee break. We anticipate that attendees will also mingle with booths before and after sessions. You really are free to set your own hours.

You may want to consider being at your booth for the start of hospitality suites in the evenings as the suites are very accessible to the booth area.

No security is provided.

Please see schedule below for **move-in** and **move-out times** as well as advertised booth hours that will be published in the program book. When it is quiet during sessions, we absolutely ENCOURAGE you to jump into the session rooms.

Sunday, March 8

8:00 am - 3:00 pm

Exhibit booth move-in; you must be completely installed by 3pm to allow for set-up of Welcome Reception in the booth area 4-6pm.

4:00 - 6:00 pm

Advertised booth attending hours for the Welcome Reception.

Monday - Wednesday, March 9 - 11

8:30 - 4:00 pm

Advertised booth attending hours. There will be the most traffic during the 10:15-10:45 am coffee breaks. Booths are located just outside the session rooms.

Evening hours “After 7:00 pm”

Exhibit booths are welcome to be open and staffed during the evening hours when hospitality suites are open.

Thursday, March 12

8:30 - 4:00 pm

Advertised booth attending hours. There will be the most traffic during the

4:00 - 5:00 pm

Exhibit Booth move-out

HOSPITALITY SUITES – Please see schedule below for move-in and move-out times. ENC permits an open door policy for suites throughout the week; however, no organized hospitality may be offered outside the following schedule.

Sunday, March 8

From 8:00 am

Suite move-in and set-up (your freight will be delivered to your room on Saturday)

Evening hours “After 7:00 pm”

Optional suite opening. Listed in program as “After 7:00 pm, Optional Hospitality Suite Openings”

Monday - Wednesday, March 9 - 11

Evening hours “After 7:00 pm”

Listed in printed program and website as “After 7:00 pm, Hospitality Suites”

Thursday, March 12

8 am – 4:00 pm

Suite Move-out